



**REQUEST FOR PROPOSAL  
NUMBER 21-RFP-002-OECH**

**TO ESTABLISH A CONTRACT FOR THE REPAIR OF EXTERIOR LIME PLASTER & WALL REPAIR AND PAINTING WORKS AT  
CUARTEL DE BALLAJÁ IN OLD SAN JUAN**

All persons, natural or legal, who meet the minimum requirements to contract with the Government of Puerto Rico are invited to participate in the request for proposal referenced above. Such requirements are established under Article 31 of Act No. 73 of July 19, 2019, as amended, known as the General Services Administration Act for the centralization of the Government of Puerto Rico's purchase and acquisition process of 2019 as well as the applicable provisions of the Uniform Regulations for Purchases and Bids of goods, works, and nonprofessional services of the General Services Administration of the Government of Puerto Rico, Regulation No. 9230.

**SCOPE OF WORK**

The work to be undertaken includes, but may not be limited to:

1. Approximately 174,500 square feet of exterior walls will be painted on the three story Cuartel de Ballajá. Additionally, approximately 20,000 square feet of plaster at the exterior walls need to be restored. Due to the historical nature of the building, these tasks need to be accomplished with specific materials and techniques to maintain and preserve the historical aspect.
2. Approximately 50,500 square feet of exterior walls will be painted on the one- and two- story building at the Plaza del Soportal. This is a concrete and block non historic building.

The work including both, the Cuartel de Ballajá and the Plaza del Soportal building, must be completed in a period of time equal to or less than 320 calendar days.

**REQUEST FOR PROPOSAL (RFP) DOCUMENT**

The Request for Proposal document must be downloaded from ASG's website ([www.asg.pr.gov/ReformaCompras/Pages/default.aspx](http://www.asg.pr.gov/ReformaCompras/Pages/default.aspx)). The document will be made available on **Tuesday, February 23<sup>rd</sup>, 2021**. Any bidder or person interested in participating in the bid may obtain the related specifications for free, by accessing the ASG website, Procurement Reform, where they will find the link corresponding to the reference bid.

**PRE-PROPOSAL MEETING**

Access to the virtual pre-proposal meeting is compulsory to all bidders who present an offer. Any bidder who submits an offer and has not agreed to access the virtual pre-proposal meeting will be disqualified. The virtual pre-proposal meeting will be held next **Wednesday, March 3, 2021 at 3:00 pm**. Any bidder or interested person may access the pre-proposal meeting through the ASG website, Procurement Reform. In addition, you must access the link of the reference bid, which will provide you with the option of connectivity to "virtual pre-proposal meeting".

**REQUESTS FOR CLARIFICATION AND QUESTIONS**

Request for Clarifications and Questions relating to this RFP must be submitted via email to [rfpquestions@asg.pr.gov](mailto:rfpquestions@asg.pr.gov) no later than **3:00 PM Atlantic Standard Time on March 12, 2021**. Submitted questions should reference to the RFP number and provide the point of contact for the prospective Bidder. ASG shall offer the corresponding answer within a term of three (3) days. Also, ASG will compile all questions and issue answers to all questions to prospective Bidders on its website.

From the time the RFP is issued until the time an award is made, vendors may not in any way contact ASG directly. Questions regarding the RFP may only be asked during the pre-proposal conference and through e-mail. Questions asked through e-mail will only be answered if they are sent to the e-mail address provided for asking questions and will only be answered if sent in during the time allowed for asking clarifying questions.



## GOBIERNO DE PUERTO RICO

Administración de Servicios Generales

Hon. Pedro Pierluisi Urrutia  
Gobernador

Lcda. Karla Mercado Rivera  
Administradora

To be clear, vendors must not contact ASG in any other way. This includes in-person visits, phone calls, text messages, e-mails, or any other form of communication.

### **BID BOND**

Each bidder shall include a bond ("Bid Bond") equal to 5% of the bid price in the offer in the submission of the proposal. ASG will not accept a bond for an amount less than that established here or in the name of another entity other than those provided in the Bidding Document. Failure to comply with this requirement will lead to the rejection of the offer or the cancellation of the award.

### **SUBMISSION DUE DATE**

Proposals are to be must be received no later than **9:30 AM Atlantic Standard Time on March 18, 2021** and must be submitted via e-mail to [juntadesubastas@asg.pr.gov](mailto:juntadesubastas@asg.pr.gov) and in-person to the Office of the Bid Board at the Minillas Government Center, North Tower, 12<sup>th</sup> Floor, San Juan, Puerto Rico. Responses to the RFP received after the prescribed deadline will not be accepted. The Proposer shall submit the response via e-mail to the Bid Board Secretary. The e-mail subject line must contain the following: "Attention: Proposal RFP 21-002-OECH from <Contractor name>".

### **OPENING OF PROPOSALS**

Proposals will be opened on March 18<sup>th</sup>, 2021 at 11:00 Atlantic Standard Time at ASG offices.

### **REGISTERED AND UNREGISTERED PROPOSERS**

Proposers should follow instructions in this RFP (21-RFP-002-OECH) describing RUL registration timing and requirements.

### **WARNINGS**

1. ASG may order the partial or total cancellation of the RFP, even after having performed the opening, as long as a contract has not been formalized or a purchase order issued, if the cancellation of the RFP results in the best interest of the Government of Puerto Rico.
2. ASG may amend any invitation and / or tender of the RFP, when it serves the best interests of the Government of Puerto Rico.
3. The ASG Administration and Bid Board will faithfully comply with the public policy of preferential purchases provided by Law.

María L. Rivera-Rodríguez  
Secretary  
Bid Board

