



Hon. Pedro R. Pierluisi Urrutia
Gobernador

Lcda. Karla G. Mercado Rivera
Administradora y Principal Oficial de Compras

Initials

INFORMAL AUCTION INVITATION NO. 22J-08406-R2

RELEASE DATE: TUESDAY, NOVEMBER 30, 2022

**PURPOSE: FOR THE ACQUISITION OF REPAIRS OF GENERAL
INFRAESTRUCTURE FOR CTS PONCE OF THE DEPARTAMENT OF
HEALTH OF THE GOVERNMENT OF PUERTO RICO
(FEMA REF. NO. 90019 P/W #6515 & REF. NO. 158747 P/W 281)**

CONDITIONS AND REQUIREMENTS THAT BIDDERS MUST MEET

All persons, natural or legal, that meet the minimum requirements to establish a contract with the Government of Puerto Rico, are invited to participate in this Informal Auction. The requirements are established in the Chapter V of Act No. 73-2019, as amended, known as the "General Services Administration for the Centralization of Government of Puerto Rico Procurement Act of 2019", as well as, in the Regulation No. 9230 of November 19, 2020, as amended, known as the "Uniform Regulation for Purchases and Actions of Goods, Works, and Non-Professional Services of the General Services Administration of the Government of Puerto Rico". Bidders must meet the necessary requirements to contract with the Government of Puerto Rico, in accordance with current legal provisions.

BIDDING DOCUMENTS REQUEST

The Informal Auction Specifications and the Offeror Table must be downloaded from the web page of the Puerto Rico General Services Administration (hereinafter, "the GSA"), at the link: (<https://asg.pr.gov/subastas>). The documents may be downloaded free of charge. Any person interested in obtaining a physical copy of the Bidding Documents may visit, during the hours of 7:30a.m. to 3:30p.m. the Office of the Informal Auction, located at the following address: Minillas Government Center, North Tower, 13th Floor, San Juan, Puerto Rico. Any questions related to this Informal Auction may be channeled through the GSA Informal Auction through the following email address: preguntassubastasinformales@asg.pr.gov. You can also contact the phone number (787) 759-7676, extension 5017.

COMPULSORY PRE-AUCTION MEETING DATE
MONDAY, DECEMBER 5, 2022, at 10:00 am


COMPULSORY OCULAR INSPECTION DATE
WEDNESDAY, DECEMBER 7, 2022, at 11:00 am

DEADLINE TO SUBMIT QUESTIONS DATE
THURSDAY, DECEMBER 8, 2022, at 3:00 pm

BID SUBMISSION DATE
FRIDAY, DECEMBER 16, 2022, at 10:00 am

OPENING DATE
FRIDAY, DECEMBER 16, 2022, at 11:00 am

COMPULSORY PRE-AUCTION MEETING



The purpose of the pre-auction meeting will be to clarify to bidders any questions regarding the auction documents. An associate member of the Informal Auction or his/her authorized representative will preside over the pre-auction meeting. Any bidder or person interested in submitting a bid for the above-mentioned informal auction shall **COMPULSORILY** attend the pre-auction meeting. **Any bidder who submits a bid and has not appeared at the pre-auction meeting will be disqualified.**

The pre-auction meeting will be held virtually and may be accessed through the Puerto Rico General Services Administration (GSA)'s web page address: (<https://asg.pr.gov/subastas>). Once there, you must access the link of the auction of reference, which will provide the option of connectivity to the "Virtual Pre-Auction Meeting". When connecting to the Pre-Auction Virtual Meeting and prior to the start of the process, the bidder must register. **Any bidder accessing pre-auction meeting after it started, shall be disqualified.**

The virtual pre-bid meeting will be held on **Monday, December 5, 2022, at 10:00 am**

SITE VISIT: MANDATORY.

The site visit of the facilities at the Centro Transicional de Servicios de Ponce facilities, located at Bo. Machuelo, Carretera 14, Avenida Tito Castro, Ponce Puerto Rico (GPS Latitude/Longitude: 18.03499°, -66.59530°). shall be held on **Wednesday, December 7, 2022, at 11:00 pm.** Any bidder or person interested in submitting a bid for the above-referenced informal auction shall **COMPULSORILY** attend the ocular inspection. Bidders or interested persons must be punctual; any bidder or interested person who arrives at the ocular inspection after the end of the attendance register, shall not be able to participate in the same and it will be understood that he/she did not appear. Prior to the start of the site visit process, the Bidder's representative must register.



Failure of Bidders or persons to attend the on-site inspection, shall be sufficient cause for their disqualification.

METHOD OF SUBMITTING QUESTIONS

Bidders should send any questions or concerns regarding this auction to the following email address: preguntassubastasinformales@asg.pr.gov, using the document provided herein for that purpose.

DATE, TIME AND MANNER OF BID SUBMISSION

Bids must be submitted, **in the following two (2) ways:**

1. **Physically:** Office of the Informal Auction, located at Centro Gubernamental Minillas, Torre Norte, 13th Floor, San Juan, Puerto Rico; **and,**

2. **Electronically:** subastasinformales@asg.pr.gov.

Bidders who fail to submit their bids in compliance with the **two (2) options**, above stated, **shall be disqualified.** No bids will be accepted after the deadline date and time set herein.

The envelope or package where the physically submitted bid was enclosed, as well as the e-mail containing the bid to be submitted electronically, must be identified as follows: "**Attention: Informal Auction Bid No. 22J-08406-R2**". In addition, both the envelope and package physically submitted as well as the e-mail shall include the following information: Name of Bidder, Name of Bidder's authorized representative, Bidder's mailing address and Bidder's telephone number.

The physically filed documents at the Office of the Informal Auction, located at Centro Gubernamental Minillas, Torre Norte, 13th Floor, San Juan PR, **shall be considered as the official bid.** Upon receipt of the envelope or package, containing the bid, the Informal Auction Office shall stamp the exact date and time it was received which shall constitute the official date and time of its delivery.

On the other hand, the e-mail **must include a true and exact copy of the bid documents that were physically delivered.** The date and time of receipt of the bid submitted by e-mail, shall be the date and time printed on the document. As an exception, the Informal Auction may authorize the physical delivery of supplementary attachments that, due to the size of their contents, exceed the space available to be sent by e-mail.

If any natural event or special circumstance occur that causes the closing of the Informal Auction and prevents the receipt of bids on the date and time indicated above, the bids shall be delivered on the day the Informal Auction resumes its functions, at the time originally set forth, or at any other time that may be duly notified.



BID BOND

The bid bond is a provisional guaranty furnished by the bidder for the purpose of ensuring the Government of Puerto Rico that he shall honor his bid throughout the bidding process. The bond shall be furnished in original. If the bond is furnished by a surety company, it shall be issued in favor of the General Services Administration and, if it is furnished in the form of a certified check or postal money order, it shall be payable to the Secretary of the Treasury. The bid bond shall be submitted together with the bid proposal or in a lump sum paid annually.

A bid bond in the amount of **five (5%) percent of the total bid amount shall be required for this bid**. Every bid proposal submitted without the bid bond provided herein shall be rejected.

Failure to comply with this requirement will lead to the **rejection of the offer and the disqualification of the bidder**. When the contract is signed or the purchase order is issued, as applicable, the Auxiliary Administration of Acquisitions, will return all the bid bonds presented, including that of the successful bidder who has been awarded the "good pro".

When the Administration decides to cancel the auction, all the bid bonds will be returned within a term of **three (3) business days** after the corresponding notification.

The ASG may execute the Bid Bond if the term of ten (10) working days from the notification of the award expires, the successful bidder does not present the Execution Bond. In addition, it may be executed if the successful bidder refuses to sign the contract within ten (10) business days after being summoned to do so.

OPENING ACT DATE AND TIME

Bid Opening will be held on Friday, December 16, 2022, at 11:00 am Every person interested in attending the Bid Opening, which shall be held virtually, may access the same through ASG website, "Procurement Reform," where bidders shall find the link to the above-referenced bid, which shall provide them with the option to connect to the "virtual pre-bid meeting."

WARNINGS

1. Regardless of the stage it is in, when it serves the best interests of the Government of Puerto Rico. The GSA may order the partial or total cancellation of the informal auction, provided that it is prior to the formalization of the contract or the issuance of a purchase order.
2. The GSA may amend any invitation and/or informal auction bidding documents when it serves the best interests of the Government of Puerto Rico.
3. The Informal Auction and the GSA shall faithfully comply with the public policy of preferential laws in their purchases.



4. The Bidder who is interested in having the percentage (%) of preference assigned, will submit the corresponding Resolution or supporting document of the preference invoked, which must be current and duly issued or granted by the Investment Board for Industry Puerto Rican, Puerto Rico Trade and Export Company or any other governing body. The document will be submitted by the Bidder together with his offer, otherwise it will not be considered. The Resolution and/or document accrediting the corresponding preference must provide the line or lines to which the preference applies.

In San Juan, Puerto Rico

November 30, 2022



Héctor Ortiz Méndez

Auxiliary Administrator of Acquisitions



ADMINISTRACIÓN DE SERVICIOS GENERALES
Gobierno de Puerto Rico
PO Box 41249
San Juan, PR 00940
(787) 759-7676
administracion@ asg.pr.gov