



Hon. Pedro Pierluisi Urrutia
Gobernador

Lcda. Karla G. Mercado Rivera
Administradora y Principal Oficial de Compras

NOTIFICACIÓN NÚM. 1

RFP 21-0004

**TO ESTABLISH A CONTRACT(S) FOR MULTIPLE SELECTION OF TEMPORARY LABOR FOR ALL
OF THE ENTITIES OF THE GOVERNMENT OF PUERTO RICO**

ASUNTO: CONTESTACIONES A PREGUNTAS

A todo proponente interesado, se les notifican las contestaciones a las preguntas recibidas relacionadas al RFP de referencia. (Ver documento adjunto). Las contestaciones serán a su vez publicadas en la página de la Administración de Servicios Generales, en el área de "Reforma de Compras."

María Isabel Ortiz Rivera
Secretaria Alterna
Junta de Subasta



**Emitida hoy, jueves, 12 de agosto de 2021
En San Juan, Puerto Rico**



Answers to Request for Clarifications RFP 21-0004

TO ESTABLISH A CONTRACT(S) FOR MULTIPLE SELECTION OF TEMPORARY LABOR FOR ALL OF THE ENTITIES OF
THE GOVERNMENT OF PUERTO RICO

Num.	From:	Question:	Answer:
1	J. Torres Evertec	On the "ASG Tabla de cotizar" attachment Pay Rate Tab, the Project Manager role formulas are invalid on the grey area once the variables are plugged in. Can we just plug in the numbers or is ASG going to send a fixed file?	The formula error was corrected.
2	J. Torres Evertec	On the "ASG Tabla de cotizar" attachment additional fees Tab, it is not possible to put cents in the defined amount section. Do you take into consideration the rounded numbers, or the actual number plugged on the cell?	The decimals were added to the cells.
3	J. Torres Evertec	The proposal should be written in English, correct?	Yes.
4	J. Torres Evertec	Can the temporary workers work remotely, hybrid or will they be working on-site? If the temporary workers will be on-site, will they be at a predetermined location or travelling around to different locations. These questions are referring to the IT temporary workers.	The proponents shall assume that the temporary workers will be working on site at a predetermined location. The proponents can include additional fees related to traveling or remote work in the "Pricing Worksheet".
5	J. Torres Evertec	For the IT section, does ASG provide the hardware (laptops, desktops, headsets) and software necessary for the temporary worker?	The hiring agencies provide the hardware and equipment necessary to perform the job duties.
6	J. Torres Evertec	Referring to the "Pliego-RFP 21-0004" document, table 6.3.1 Evaluation Guide. On the Training Plan section, will ASG be providing the training and on-boarding plan?	The hiring agencies will provide the training and on-boarding necessary so that the temporary employee can perform the duties at that particular entity.
7	V. Rivera-Ruiz Manpower	How many contractors do you currently have working? Working among the different projects, agencies or strategies?	The information about how many contractors, projects, agencies or strategies is not available. The scope of this RFP is to centralize the temporary labor under one contract.

Num.	From:	Question:	Answer:
8	V. Rivera-Ruiz Manpower	What was the spend under this contract for the past 3 years? What was the average spent for these services for the past 3 years?	Currently there is no centralized contract for temporary labor. The current estimated government-wide annual contracts for Temporary Labor are approximately \$35 million dollars.
9	V. Rivera-Ruiz Manpower	Who is / are the current providers?	There is no centralized contract for temporary labor.
10	V. Rivera-Ruiz Manpower	Can you provide the actual average bill rates in place?	The actual average bill rates are not available.
11	V. Rivera-Ruiz Manpower	How many awards are you planning on making? Is this opportunity open for more than one supplier?	The Government expects to award one or multiple contract(s) for the requirements outlined in this RFP to the Qualified Proposer(s) that present(s) the Best Value to the Government.
12	V. Rivera-Ruiz Manpower	Regarding 2.4 Certifications, you mention "All Proposers must include in the proposal the forms provided," but the forms for A. Code of Ethics for Contractors and B. Canons of Ethics of your Profession are missing from the bid package. Please provide or clarify.	The Certification refers to the "Cover Letter and Proposal Certification" included in Appendix I.
13	V. Rivera-Ruiz Manpower	Regarding pay rates, in order to be in compliance with the requirement, "If the amount provided by the Proposer is greater than the maximum Pay Rate, the bid on that item will not be considered", please provide current maximum pay rate/pay rate ranges for each position. We can provide market intelligence data to support payrate structure- if required.	We have established internal benchmarks for the pay rate/pay rate ranges for each position. The Proposer is welcome to provide supporting market intelligence data to support the payrate structure. The section will be amended to modify the Pay Rate language in section 6.4.